

**ESTACIO HOMEOWNERS ASSOCIATION
GUEST PARKING PASS PROCEDURES**

Upon request, each Homeowner may be issued three (3) guest/resident parking permits from Avail Property Management to be used for overnight guests. Printed passes will no longer be utilized. The garage and then the driveway must be used to accommodate the maximum number of vehicles allowed prior to parking on the street. Passes are also for use when parking at the pool area. Permits are to be displayed on the dashboard or hung from the rear view mirror of the vehicle.

Please be advised that if there is space available in the driveway, a vehicle parked on the street with a pass is subject to towing. Misuse of the permits could result in the revocation of the permit or your vehicle being tagged or towed.

Permits are not to be used for vehicles continually parked at one location. Any resident with long term guests that will require overnight parking for more than 48 hours must notify the association in advance, in writing either via email to **service@availhoa.com** or via facsimile 760-771-1655.

Homeowners will receive three (3) permits upon request at no charge. However, there is a \$25.00 fee for EACH lost or misplaced permit if replacement permits are requested. To receive your permits, please complete and return the Parking Pass Application Form to Avail Property Management at 51350 Desert Club Dr., Suite 4, La Quinta, CA 92253.

If you are leasing your residence, you may complete the Parking Pass Application Form and the passes can be provided to your tenant for use by their guests. Please note that a copy of your tenant's lease agreement is required to be in file with Avail.

Only one form should be completed per residence. Passes may be picked up from Avail Property Management with submission of a completed application, Monday through Friday, 9:00 a.m. to 5:00 p.m.

Please do not hesitate to contact our office with any questions; any representative at our office can assist you with the issuance of your permits.

Thank you in advance!

Avail Property Management
service@availhoa.com